PRIVATE & CONFIDENTIAL

Auditors' Report

&

Consolidated Financial Statements

of

Manab Unnayan Kendra

For the Year ended June 30, 2017

অমল এন্ড লীনা

Amal & Leena

Chartered Accountants

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অমল এন্ড লীনা
Amal & Leena
Chartered Accountants

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Independent Auditors' Report
To the Member of General Body of
Manab Unnayan Kendra

We have audited the accompanying Consolidated Financial Statements of Manab Unnayan Kendra which comprise the Consolidated Statement of Financial Position as at June 30, 2017, and the Consolidated Statement of Comprehensive Income, the Consolidated Receipts & Payments Statement for the year ended June 30, 2017 and a summary of significant accounting policies and others explanatory notes.

Management responsibilities for the Financial Statements:

Manab Unnayan Kendra management is responsible for the preparation and fair presentation of these financial statements in accordance with Bangladesh Financial Reporting Standards (BFRS), and for such internal control as management determines is necessary to enable the preparation of financial statements that are free from material misstatement.

Auditor' Responsibility:

Our responsibility is to express an independent opinion on these financial statements based on our audit. We conducted our audit in accordance with Bangladesh Standards on Auditing (BSA), as adopted by the Institute of Chartered Accountants of Bangladesh (ICAB).Those standards require that we plan and perform the audit to obtain reasonable assurance about where the financial statements are free from material misstatement. An audit includes examining, on a test basis, evidence supporting the amounts and disclosures in the financial statements.

Opinion:

In our opinion, the Financial Statements present fairly, in all material respects, the Consolidated Statement of Financial Position as at June 30, 2017, the Consolidated Statement of Comprehensive Income and the Consolidated Receipts & Payments Statement for the period from 01 July, 2016 to 30 June, 2017 in accordance with Bangladesh Financial Reporting Standards (BFRS) and other applicable laws and regulations.

We also report that:

a) We have obtained all the information an explanation which to the best of our knowledge and belief were necessary for the purposes of our audit and made due verification thereof.

b) In our opinion, proper books of accounts as required by law have been kept by Manab Unnayan Kendra so far as it appeared from our examination of those books.

c) In our opinion, the Statement of Financial Position and the Statement of Comprehensive Income, dealt with by the report are in agreement with the books of accounts.

Dated, Dhaka
26 August, 2017

Amal & Leena
Chartered Accountants

Amal & Leena Chartered Accountants Dhaka

Amal & Leena
Chartered Accountants

Manab Unnayan Kendra

Amjupi, Meherpur

Consolidated Statement of Comprehensive Income

For the year ended June 30, 2017

Particulars	FY 2016-2017
Income	
Millennium Enterprise	227,104.00
Academy PF Fund	307.00
MUK PF Fund	472.00
Human Rights & Legal Assistance Rehabilitation Project	662,386.00
Welfare Fund	112,935.00
MUK Academy	1,795,771.00
Security & Mediation Program	3,281.00
Proyojon Project	1,133,151.00
General Account	2,036,104.00
Shiri Program	959,311.00
VGD & Mother Welfare Project	577,200.00
Networking Project	591,620.00
WATSAN & Arsenic Metigation Project	3,850,000.00
Environment Unit	602,771.00
Prottasha Project	3,927,456.00
Quality Education Program	268,400.00
Microfinance	2,907,607.00
ICS Project	660,886.00
Total Income	**20,316,762.00**
Expenditure	
Millennium Enterprise	266,063.00
Academy PF Fund	200.00
MUK PF Fund	300.00
Human Rights & Legal Assistance Rehabilitation Project	686,500.00
Welfare Fund	97,591.00
MUK Academy	1,910,906.00
Security & Mediation Program	2,666.00
Proyojon Project	1,164,360.00
General Account	1,996,204.00
Shiri Program	858,663.00
VGD & Mother Welfare Project	528,082.00
Networking Project	585,619.00
WATSAN & Arsenic Metigation Project	3,845,905.00
Environment Unit	572,412.00
Prottasha Project	3,851,010.00
Quality Education Program	268,514.00
Microfinance	1,943,299.00
ICS Project	652,854.00
Total Expenditure	**19,231,148.00**
Excess of Income over Expenditure / (Expenditure over Income)	1,085,614.00
Total	**20,316,762.00**

The annexed notes form an integral part of the Consolidated Statement of Comprehensive Income.

Executive Director
Manab Unnayan Kendra

This is the Consolidated Statement of Comprehensive Income referred to in our separate report of even date.

Amal & Leena Chartered Accountants Dhaka

Dated, Dhaka
26 August, 2017

Amal & Leena
Chartered Accountants

Amal & Leena
Chartered Accountants

Manab Unnayan Kendra

Amjupi, Meherpur

Consolidated Statement of Financial Position

As at June 30, 2017

Properties and Assets	Notes	FY 2016-2017	FY 2015-2016
Non-Current Assets			
Property, Plant and Equipment	6.00	5,724,107.00	5,631,032.00
Total Non-Current Assets		**5,724,107.00**	**5,631,032.00**
Current Assets:			
Loan to Members	7.00	16,605,878.00	14,112,355.00
Short Term Investment -FDR	8.00	116,055.00	116,055.00
Other Loan-Short Term	9.00	1,042,362.00	816,362.00
Advance, Deposits & Prepayments	10.00	109,000.00	9,000.00
Lease of Land	11.00	30,000.00	30,000.00
Cash in hand	12.00	258,220.00	554,198.00
Cash at bank	13.00	726,771.00	607,972.00
Total Current Assets		**18,888,286.00**	**16,245,942.00**
Total		**24,612,393.00**	**21,876,974.00**

Capital Fund and Liabilities	Notes	FY 2016-2017	FY 2015-2016
Capital Fund			
Cumulative Surplus	14.00	10,852,007.00	9,443,875.00
Capital Reserve Fund	15.00	787,729.00	691,298.00
Total Capital Fund		**11,639,736.00**	**10,135,173.00**
Total Non Current Liabilities		-	-
Current Liabilities			
Other loans-short term	16.00	3,739,893.00	3,389,893.00
Advance Account	17.00	39,450.00	39,450.00
Member Savings Deposits	18.00	4,311,548.00	3,651,373.00
Account Payables	19.00	156,412.00	-
Loan Loss Provision	20.00	447,964.00	987,840.00
Other Fund	21.00	4,277,390.00	3,673,245.00
Total Current Liabilities		**12,972,657.00**	**11,741,801.00**
Total Capital Fund and Liabilities		**24,612,393.00**	**21,876,974.00**

The annexed notes form an integral part of the Consolidated Statement of Financial Position.

Executive Director
Manab Unnayan Kendra

This is the Consolidated Statement of Financial Position referred to in our separate report of even date.

Dated, Dhaka
26 August, 2017

Amal & Leena Dhaka Chartered Accountants

Amal & Leena
Chartered Accountants

Amal & Leena
Chartered Accountants

Manab Unnayan Kendra

Amjupi, Meherpur

Consolidated Receipts and Payments Statement

For the year July 01, 2016 to June 30, 2017

Particulars	FY 2016-2017 Amount
Receipts	
Opening Balance:	
Cash in hand	554,059.00
Cash at bank	511,606.00
Sub-Total	**1,065,665.00**
Millennium Enterprise:	
Loan Recovery	1,489,876.00
Savings Collection	60,525.00
Loan from ED	300,000.00
Academy PF Fund:	
Academy PF	28,520.00
MUK PF Fund:	
MUK PF Fund	205,283.00
MUK Academy	
Security Money Refund	40,000.00
Security & Mediation Program	
Security Collection	207,000.00
Mediation Money Received	4,566,750.00
Proyojon Project	
Loan Recovery (Principal)	216,691.00
Loan Account (Naseda Akter Urmi)	50,000.00
Savings	86,920.00
Loan Risk Fund	3,100.00
Shiri Program	
Loan to ED	200,000.00
Micro Insurance	47,695.00
Savings Recovery	724,820.00
Shiri Loan Account Realization	9,383,199.00
Microfinance	
Loan Recovery	23,761,762.00
Savings Collection	2,223,984.00
Member Welfare Fund	252,260.00
Sub-Total	**43,848,385.00**
Income:	
Millennium Enterprise	227,104.00
Academy PF Fund	307.00
MUK PF Fund	472.00
Human Rights & Legal Assistance Rehabilitation Project	662,386.00
Welfare Fund	112,935.00
MUK Academy	1,795,771.00
Security & Mediation Program	3,281.00
Proyojon Project	1,133,151.00
General Account	2,036,104.00
Shiri Program	959,311.00
VGD & Mother Welfare Project	577,200.00
Networking Project	591,620.00
WATSAN & Arsenic Metigation Project	3,850,000.00
Environment Unit	602,771.00
Prottasha Project	3,927,456.00
Quality Education Program	268,400.00

Particulars	FY 2016-2017 Amount
Microfinance	2,907,607.00
ICS Project	660,886.00
PVHT Project	466,400.00
Sub-Total	**20,783,162.00**
Grand Total	**65,697,212.00**
Payments:	
Millennium Enterprise:	
Loan Disbursement (Agriculture)	1,813,000.00
Savings Refund	21,025.00
Academy PF Fund:	
Academy PF Refund	6,900.00
MUK PF Fund:	
Security Deposit to Women Affairs Department	100,000.00
Security & Mediation Program	
Mediation Money Refund	4,374,400.00
Security Money Refund	242,000.00
Proyojon Project	
Loan Disbursement	791,473.00
Savings Refund	18,210.00
Shiri Program	
Shiri Loan Disbursement	9,539,000.00
Loan to Local Fund	66,000.00
Loan to ED	200,000.00
Shiri Savings Refund	639,890.00
Microfinance	
Loan Disbursement	25,226,000.00
Savings Refund	1,756,949.00
Loan to Local Fund	200,000.00
Welfare e Fund Refund	101,090.00
Sub-Total	**45,095,937.00**
Expenditure:	
Millennium Enterprise	266,063.00
Academy PF Fund	200.00
MUK PF Fund	300.00
Human Rights & Legal Assistance Rehabilitation Project	686,500.00
Welfare Fund	97,591.00
MUK Academy	1,910,906.00
Security & Mediation Program	2,666.00
Proyojon Project	1,164,360.00
General Account	1,996,204.00
Shiri Program	858,663.00
VGD & Mother Welfare Project	528,082.00
Networking Project	585,619.00
WATSAN & Arsenic Metigation Project	3,845,905.00
Environment Unit	572,412.00
Prottasha Project	3,851,010.00
Quality Education Program	268,514.00
Microfinance	1,768,960.00
ICS Project	652,854.00
PVHT Project	464,426.00
Sub-Total	**19,521,235.00**

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Amal & Leena
Chartered Accountants

Particulars	FY 2016-2017 Amount
Proyojon Project	
Tubewel Installation	47,350.00
VGD & Mother Welfare Project	
Furniture	45,725.00
Sub-Total	**93,075.00**
Closing Balance:	
Cash in hand	258,220.00
Cash at bank	728,745.00
Total	**65,697,212.00**

The annexed notes form an integral part of the Consolidated Receipts and Payments Statement.

Executive Director
Manab Unnayan Kendra

This is the Consolidated Receipts and Payments Statement referred to in our separate report of even date.

Dated, Dhaka
26 August, 2017

Amal & Leena
Chartered Accountants

Amal & Leena Chartered Accountants Dhaka

Manab Unnayan Kendra

Notes to the Financial Statements
For the Year Ended 30 June, 2017

a) Background of MUK:

It was 1995, the Government of Bangladesh and lot of giant and small scaled NGOs were launching various types of development projects in the country to combat all forms of poverty for human lives as well as the country by using million dollars and other resources. Remarkable positive changes were visible specially in the field of education, health, agriculture, communication and transportation, trade and commerce, per-capita income raised beyond expectation. Number of Millionaire increased dreadfully. Life expentory started increasing also. A fancy number of Politicians, think tankers, business magnets felt proud for this advancement. Within this golden moments, some rural, educated, young man evaluated this situation very critically and they found that the blessings of the country advancement failed to touch the lives of the majority people of rural poor, ethnic minority people and the women in general violation of human rights were normal and routine work by the power structure and the richest class. Due to partial and unbalanced development mechanism the poor become more poor,exploitationappeared vigorously in our country economy. To combat this injustice, exploitations and inhumanity for establishinga model democratic poverty free society in June, 01 1995 those young people of Hijuli village under the leadership of AsaduzzamanSelim formed a non-profitable, Non-Government organization named MUK, by honoring bill of human rights.All neglected children, women, youth ethnic and dalit community, socially vulnerable people will get development services from this organization and to work legally in this country MUK got registration from the Department of social welfare, Meherpur on 27.08.1997.

2.00: Corporate Information of the Organization

Name of the PO - MFI		**Manab Unnayan Kendra**	
Year of Establishment		**1997**	
Legal Entity			
1.	**Department**	**Directorate of Social Welfare of Govt. of Bangladesh.**	
	Reg. No. & Date	Kushtia-223/97	Dated : 27/08/97
2	**Department**	**Micro credit Regulatory Authority (MRA)**	
	Reg. No. & Date	Reg. 04615-00668-00686	Dated: 11/02/2013
3	**Department**	**Directorate of NGO Affairs Bureau of Govt. of Bangladesh.**	
	Reg. No. & Date	Reg, No: 985	Dated: 25/11/2004

Statutory of Audit conducted up to	30 June, 2016
Name statutory auditor for last year	Amal & Leena
Name statutory auditor for current year	Amal & Leena
No. Executive Committee meeting held FY 2016-2017	7
Date of Last AGM held	31/06/17

List or Executive Committee Members

Sl. No.	Name	Qualification	Designation	Profession
1	Sharif Mostafa Helal	B.S.S (Hons) M.S.S (Dhaka University), PHD (Fellow)	President	Social Worker
2	Rasidul Islam	B.A (B.ed)	Vice-President	Teacher
3	Asaduzzaman Selim	B.S.S	Chief Executive	Development Worker
4	Md. Siful Islam	M.A	Joint Secretary	Social Worker
5	Bodoroduzzaman	M.A	Treasurer	Business
6	Fahima Khatun	Eight	Member	Housewife
7	Lotifon Nesa	H.S.C	Member	Social Worker

Basis of preparation of Financial Statements

3. Basis of Accounting:

The Financial statements have been prepared on going concern assumption under historical cost convention on accrual basis except Service Charge, which accounted for on Cash basis under prudence concept.

4.0 Summary of Significant Accounting Policies:

4.01: Currencies:
The accounts are maintained and financial statements are prepared in Bangladesh Currency (Taka).

4.02: Revenue Recognition:

(i) Interest Income:

- Ø Service charges on loan are accounted for on cash basis.
- Ø Interest expenses has been recognized on cash basis.
- Ø Other expenses has been accounted for on accrual basis.

(ii) Interest paid on Savings:

Interest paid on savings @ 6% on cash basis at the end of the year on their savings and accounted for accordingly.TK.124995/-

4.3 Fixed Assets and Depreciation:

Fixed assets have been stated in the financial statements at written down value under historical cost convention.

4.4 General:

Figures are rounded off to the nearest Taka.

Previous year's figures are rearranged where even considered necessary to confirm to the current year's presentation.

5.0 Significant Organizational Policies:

5.1 Loan loss provision:

Loan classification:

i) **Good loan (Standard):** Where the loan repayment period has not been expired and the installments are being paid as per repayment schedule the loan is treated as "Good Loan (Standard)".

ii) **Watchful Loan:**
Where the loan repayment period has not been expired but more than one installment has not been paid up to 30 days as per repayment schedule the loan is treated as "Watchful Loan".

iii) **Sub-Standard Loan:** Where the loan repayment period has not been expired but more than one installment has not been paid up to 180 days as per repayment schedule the loan is treated as "Substandard loan".

iv) **Doubtful loan:** If any loan is outstanding from 181 days after the expiry of the repayment date the loan is treated as "Doubtful loan".

v) **Bad Loan:** If any loan is outstanding more than 365 days after the expiry of the repayment date, the loan is treated as "Bad Loan".

Loan loss provisioning and written off Policy:

Manab Unnayan Kendra makes a provision on loan loss half yearly. They create the provision on 1% on the Good loan (Standard), 5% on Watchful Loan, 25% on sub-Standard loan, 75% on doubtful loan and 100% on bad outstanding loan.

5.2 Policy on Loan to Beneficiaries:

Manab Unnayan Kendra's Microcredit program is operated by the rules and regulations provided by MRA. The Organization has collected service charges from beneficiries at a flat of 14.00% per annum. The loan amount collected weekly and monthly basis.

5.3 Policy on savings collection:

i) Savings are collected at Tk. 20 and above on weekly basis.
ii) 6% interest will be paid to the member on yearly basis on their saving of minimum balance product method.

Notes to the Financial Statements (As on June 30 , 2017)

	Notes	FY (2016-2017) (Taka)
6.00 Property, Plant and Equipment		
Cost		
Opening Balance as on 01 July, 2016		**5,631,032.00**
Add: Purchase during this year		93,075.00
Less: Prior Year Adjustment (Adjusted with Vehicle Loan)		
Closing Balance as on 30 June, 2017		**5,724,107.00**
Depreciation		
Opening Balance as on 01 July, 2016		**1,990,941.00**
Add: Depreciation Charged during the year		17,927.00
Less: Prior Year Adjustment (Adjusted with Capital Fund)		
Closing Balance as on 30 June, 2017		**2,008,868.00**
Written down Value (As at June 30, 2017)		**3,715,239.00**
Detail in Fixed Assets Schedule (Annexure-01)		
7.00 Loan to Members		
Opening Balance as on 01 July, 2016		**14,112,355.00**
Add: Transfer from UP		-
Add: Disbursement during the year		37,369,473.00
		51,481,828.00
Less: Transferred to (ME-GOB)		-
Less: Realized during the year		34,851,528.00
Less: Transferred to Service Charge		
Less: Loan written off		24,422.00
Closing Balance as on 30 June, 2017		**16,605,878.00**
8.00 Short Term Investment -FDR		
Opening Balance as on 01 July, 2016		**116,055.00**
Add: Invested during the year		
		116,055.00
Less: Encashment during the year		-
Closing Balance as on 30 June, 2017		**116,055.00**
9.00 Other Loan -Short Term		
Loan to Staff (Security Fund)		776,362.00
Loan to Local Fund		266,000.00
Closing Balance as on 30 June, 2017		**1,042,362.00**
9.01 Loan to Staff (Security Fund)		
Opening Balance as on 01 July, 2016		**816,362.00**
Add: Addition during the year		-
Add: Prior Year Adjustment (Motor Vehicle Adjusted with Vehicle Loan)		-
		816,362.00
Less: Refunded during the year		40,000.00
Closing Balance as on 30 June, 2017		**776,362.00**

	Notes	FY (2016-2017) (Taka)
9.02 Loan to Local Fund		
Opening Balance as on 01 July, 2016		-
Add: Addition during the year		266,000.00
Add: Prior Year Adjustment (Motor Vehicle Adjusted with Vehicle Loan)		-
		266,000.00
Less: Refunded during the year		-
Closing Balance as on 30 June, 2017		**266,000.00**
10.00 Advance, Deposits & Prepayments		
Advance School Rent		**9,000.00**
Security Deposit to Women Affairs Department		100,000.00
Closing Balance as on 30 June, 2017		**109,000.00**
10.01 Advance School Rent		
Opening Balance as on 01 July, 2016		**9,000.00**
Add: Addition during the year		-
Add: Prior Year Adjustment (Motor Vehicle Adjusted with Vehicle Loan)		-
		9,000.00
Less: Refunded during the year		-
Closing Balance as on 30 June, 2017		**9,000.00**
10.02 Security Deposit to Women Affairs Department		
Opening Balance as on 01 July, 2016		-
Add: Addition during the year		100,000.00
Add: Prior Year Adjustment (Motor Vehicle Adjusted with Vehicle Loan)		-
		100,000.00
Less: Refunded during the year		-
Closing Balance as on 30 June, 2017		**100,000.00**
11.00 Land Lease		
Opening Balance as on 01 July, 2016		**30,000.00**
Add: Addition during the year		-
Add: Prior Year Adjustment (Motor Vehicle Adjusted with Vehicle Loan)		-
		30,000.00
Less: Refunded during the year		-
Closing Balance as on 30 June, 2017		**30,000.00**
12.00 Cash in hand		**258,220.00**
13.00 Cash at bank		**726,771.00**
14.00 Capital Fund (Cumulative Surplus)		
Opening Balance as on 01 July, 2016		**9,443,875.00**
Add: Excess of income over expenditure		1,085,614.00
Add: Excess LLP Adjusted with Fund Account		515,454.00
		11,044,943.00
Less: Transferred to Capital Reserve Fund		96,431.00
Less: Phase out Project Seperated (Closing Cash & Bank)		96,505.00
Closing Balance as on 30 June, 2017		**10,852,007.00**

Amal & Leena Chartered Accountants Dhaka

	Notes	FY (2016-2017) (Taka)

15.00 Statitory Reserve Fund

Opening Balance as on 01 July, 2016	**691,298.00**
Add: Reserve Created during the year	-
Add: Transferred from Surplus	96,431.00
Closing Balance as on 30 June, 2017	**787,729.00**

16.00 Other loans-short term

Loan from ED	605,000.00
Loan from Staff	52,900.00
Loan from EC	175,000.00
Loan from BRCT	2,856,993.00
Loan from Naseda Akter Urmi	50,000.00
Closing Balance as on 30 June, 2017	**3,739,893.00**

16.01 Loan from ED

Opening Balance as on 01 July, 2016	**305,000.00**
Add: Received during the year	500,000.00
	805,000.00
Less: Refunded during the year	200,000.00
Closing Balance as on 30 June, 2017	**605,000.00**

16.02 Loan from Staff

Opening Balance as on 01 July, 2016	**52,900.00**
Add: Received during the year	-
	52,900.00
Less: Refunded during the year	-
Closing Balance as on 30 June, 2017	**52,900.00**

16.03 Loan from EC

Opening Balance as on 01 July, 2016	**175,000.00**
Add: Received during the year	-
	175,000.00
Less: Refunded during the year	-
Closing Balance as on 30 June, 2017	**175,000.00**

16.04 Loan from BRCT

Opening Balance as on 01 July, 2016	**2,856,993.00**
Add: Received during the year	-
	2,856,993.00
Less: Refunded during the year	-
Closing Balance as on 30 June, 2017	**2,856,993.00**

16.05 Loan from Naseda Akter Urmi

Opening Balance as on 01 July, 2016	-
Add: Received during the year	50,000.00
	50,000.00
Less: Refunded during the year	-
Closing Balance as on 30 June, 2017	**50,000.00**

	Notes	FY (2016-2017) (Taka)
17.00 Advance Account		
Opening Balance as on 01 July, 2016		**39,450.00**
Add: Received during the year		-
		39,450.00
Less: Refunded during the year		-
Closing Balance as on 30 June, 2017		**39,450.00**
18.00 Group Member Savings Deposit		
Opening Balance as on 01 July, 2016		**3,651,373.00**
Add: Received during the year		3,096,249.00
Add: Interest Adjusted with Savings		-
		6,747,622.00
Less: Refunded during the year		2,436,074.00
Less: Adjustment		
Closing Balance as on 30 June, 2017		**4,311,548.00**
19.00 Accounts Payable		
Provision for Interest on Savings		
Opening Balance as on 01 July, 2016		-
Add: Addition during the year		156,412.00
Less: Adjusted with Capital Fund		
Closing Balance as on 30 June, 2017		**156,412.00**
20.00 Loan Loss Provision Fund		
Opening Balance as on 01 July, 2016		**987,840.00**
Add: Provision during the year		
Less: Provision Adjusted during the year		515,454.00
Less: Provision Adjusted for write off loan		24,422.00
Closing Balance as on 30 June, 2017		**447,964.00**
21.00 Other Fund		
Depreciation Reserve Fund		2,008,868.00
Member Welfare Fund		1,008,769.00
Staff Security Fund		678,400.00
Provident Fund		389,003.00
Mediation Money		192,350.00
Closing Balance as on 30 June, 2017		**4,277,390.00**
21.01 Depreciation Reserve Fund		
Opening Balance as on 01 July, 2016		**1,990,941.00**
Add: Addition during the year		17,927.00
Less: Adjusted with Capital Fund		
Closing Balance as on 30 June, 2017		**2,008,868.00**
21.02 Member Welfare Fund		
Opening Balance as on 01 July, 2016		**806,804.00**
Add: Received during the year		303,055.00
Less: Refunded during the year		101,090.00
Closing Balance as on 30 June, 2017		**1,008,769.00**

	Notes	FY (2016-2017) (Taka)
21.03 Staff Security Fund		
Opening Balance as on 01 July, 2016		**713,400.00**
Add: Received during the year		207,000.00
Less: Refunded during the year		242,000.00
Closing Balance as on 30 June, 2017		**678,400.00**
21.04 Provident Fund		
Opening Balance as on 01 July, 2016		**162,100.00**
Add: Received during the year		233,803.00
Less: Refunded during the year		6,900.00
Closing Balance as on 30 June, 2017		**389,003.00**
21.05 Mediation Money		
Opening Balance as on 01 July, 2016		-
Add: Received during the year		4,566,750.00
Less: Refunded during the year		4,374,400.00
Closing Balance as on 30 June, 2017		**192,350.00**

Annexure-01

Manab Unnayan Kendra

Amjupi, Meherpur

Schedule of Fixed Assets
As on 30 June, 2017

Sl. No	Particulars	Cost				Depreciation					
		As at 01 July, 2016	Addition during the year	Disposal	As at 30 June, 2017	Rate	As at 01 July, 2016	Charged during the year	Disposal	As at 30 June, 2017	Net Book Value 30.06.2017
1	Furniture	593,557.00	45,725.00		639,282.00	10%	248,202.00	5906.00		254,108.00	385,174.00
2	Building	2,531,552.00			2,531,552.00	5%	761,915.00			761,915.00	1,769,637.00
3	Vehicle	551,200.00			551,200.00	15%	422,181.00			422,181.00	129,019.00
4	Television	8,000.00			8,000.00	10%	5,117.00			5,117.00	2,883.00
5	Generator	49,310.00			49,310.00	15%	33,362.00			33,362.00	15,948.00
6	Equipments	54,200.00			54,200.00	10%	41,902.00			41,902.00	12,298.00
7	Motor Cycle	477,025.00			477,025.00	15%	316,476.00	5016.00		321,492.00	155,533.00
8	Computer	192,812.00			192,812.00	10%	123,323.00	5932.00		129,255.00	63,557.00
9	Bi-Cycle	22,440.00			22,440.00	10%	13,602.00	1073.00		14,675.00	7,765.00
10	Camera	9,300.00			9,300.00	10%	2,520.00			2,520.00	6,780.00
11	Fan	15,336.00			15,336.00	10%	3,665.00			3,665.00	11,671.00
12	Multimedia	67,300.00			67,300.00	15%	18,676.00			18,676.00	48,624.00
13	Land	1,059,000.00			1,059,000.00	0%	-			-	1,059,000.00
14	Tubewell	-	47,350.00		47,350.00	15%	-			-	47,350.00
	Total	**5,631,032**	**93,075**	**-**	**5,724,107**		**1,990,941**	**17,927**	**-**	**2,008,868**	**3,715,239**

Amal & Leena Dhaka Chartered Accountants

Amal & Leena
Chartered Accountants

Manab Unnayan Kendra

Amjupi, Meherpur

Project Name: Millennium Enterprise

Receipts and Payments Statement

For the year July 01, 2016 to June 30, 2017

Particulars	FY 2016-2017 Amount
Receipts	
Opening Balance:	
Cash in hand	41,300.00
Cash at bank	788.00
Loan Recovery	1,489,876.00
Savings Collection	60,525.00
Loan from Credit Program	30,000.00
Loan from Security & Mediation Project	135,000.00
Loan from MUK PF Fund	105,000.00
Loan from Academy PF Fund	15,000.00
Loan from ED	300,000.00
Service Charge Collection	222,654.00
Member Admission Fee	460.00
Loan Application Form Fee	3,990.00
Total Receipts	**2,404,593.00**

Payments	FY 2016-2017 Amount
Loan Disbursement (Agriculture)	1,813,000.00
Savings Refund	21,025.00
Loan to Shiri Project	200,000.00
Loan to General Fund	100,000.00
Interest on Bank Loan	129,072.00
Overhead Cost	65,000.00
Entertainment	1,339.00
Consultancy Fees	4,000.00
Photocopy	2,396.00
Repairing & Maintanence	16,367.00
Rice Seed Purchase	3,190.00
Miscellaneous Expense	38,699.00
Paddy & Wheat Plainting Machine Purchase	3,000.00
Rice husking Machine Purchase	3,000.00
Closing Balance:	
Cash in hand	1,340.00
Cash at bank	3,165.00
Total	**2,404,593.00**

Amal & Leena
Chartered Accountants

Manab Unnayan Kendra

Amjupi, Meherpur

Project Name: Academy PF Fund

Receipts and Payments Statement

For the year July 01, 2016 to June 30, 2017

Particulars	FY 2016-2017 Amount
Receipts	
Opening Balance:	
Cash in hand	-
Cash at bank	10,206.00
Academy PF	28,520.00
Bank Interest	307.00
Total Receipts	**39,033.00**

Payments	FY 2016-2017 Amount
Loan to Millennium Enterprise Program	15,000.00
Academy PF Refund	6,900.00
Bank Charge	200.00
Closing Balance:	
Cash in hand	1,900.00
Cash at bank	15,033.00
Total	**39,033.00**

Manab Unnayan Kendra

Amjupi, Meherpur

Project Name: MUK PF Fund

Receipts and Payments Statement

For the year July 01, 2016 to June 30, 2017

Particulars	FY 2016-2017 Amount
Receipts	
Opening Balance:	
Cash in hand	-
Cash at bank	22,491.00
MUK PF Fund	205,283.00
Bank Interest	472.00
Total Receipts	**228,246.00**

Payments	FY 2016-2017 Amount
Loan to Millennium Enterprise Project	105,000.00
Security Deposit to Women Affairs Department	100,000.00
Bank Charge	300.00
Closing Balance:	
Cash in hand	7,407.00
Cash at bank	15,539.00
Total	**228,246.00**

Amal & Leena Chartered Accountants Dhaka

Amal & Leena
Chartered Accountants

Manab Unnayan Kendra

Amjupi, Meherpur

Project Name: Human Rights & Legal Assistance Rehabilitation Project

Receipts and Payments Statement

For the year July 01, 2016 to June 30, 2017

Particulars	FY 2016-2017 Amount
Receipts	
Opening Balance:	
Cash in hand	27,549.00
Cash at bank	885.00
Seperation Registry Fees	104,350.00
Negotiation Account (Family)	66,390.00
Application (Female)	22,350.00
Application (Children)	950.00
Application (Male)	15,480.00
Date Change Fees	3,200.00
DBBL Commission	13,900.00
Certificate Charge	17,100.00
General Mutual Fees	2,000.00
Case Rejection Fees	2,700.00
Child Living Expense	3,700.00
Other Fees	2,515.00
Donation (MLAA)	210,140.00
Donation (GNNPF)	45,211.00
Donation (BRCT)	123,000.00
Donation (General)	26,000.00
Miscellaneous	3,400.00
Total Receipts	**690,820.00**

Payments	FY 2016-2017 Amount
Salary & Allowances	331,348.00
Stamp (Non-Judicial)	23,250.00
Seperation Registry Fees	22,200.00
Printing & Stationery	1,643.00
Postage & Telephone	240.00
Travelling & Transportation	2,500.00
Bank Charge & Commission	380.00
National Women Violance Protection Forum	8,797.00
Service Charge	187.00
GNNPF Program	13,896.00
Education Equity Establishment	79,749.00
Medical Treatment & Rehabilitation of Victims	90,735.00
Legal Aid	68,940.00
Mutual Expense	40,325.00
Miscellaneous	2,310.00
Closing Balance:	
Cash in hand	-
Cash at bank	4,320.00
Total	**690,820.00**

Amal & Leena Chartered Accountants Dhaka

Amal & Leena
Chartered Accountants

Manab Unnayan Kendra

Amjupi, Meherpur

Project Name: Welfare Fund

Receipts and Payments Statement

For the year July 01, 2016 to June 30, 2017

Particulars	FY 2016-2017 Amount
Receipts	
Opening Balance:	
Cash in hand	2,446.00
Cash at bank	1,857.00
Welfare Fund	6,630.00
Donation	32,094.00
Staff Training Fees	1,300.00
Administrative Fine	1,340.00
Cycle Stand	15,240.00
Certificate Charge	500.00
Training Fee	1,400.00
Absent Deduction	34,400.00
Bag Sale	3,120.00
Scholarship Exam Fee (Amjupi Academy)	6,500.00
Scholarship Exam Fee (Baradi Academi)	4,350.00
Scholarship Exam Fee (Pirojpur Academy)	4,850.00
Scholarship Exam Fee (Mille..... Academy)	150.00
Bank Interest	261.00
Miscellaneous	800.00
Total Receipts	**117,238.00**

Payments	FY 2016-2017 Amount
Salary & Allowances	1,000.00
Photocopy	1,184.00
Repairing & Maintenance	3,486.00
Donation	28,772.00
Entertainment	3,624.00
Scholarship Exam Fee	27,103.00
Bank Charge & Commission	300.00
Salary (Transportation)	2,000.00
Honorarium	1,200.00
Miscellaneous	28,922.00
Closing Balance:	
Cash in hand	-
Cash at bank	1,170.00
	18,477.00
Total	**117,238.00**

Amal & Leena Dhaka Chartered Accountants

Amal & Leena
Chartered Accountants

Manab Unnayan Kendra

Amjupi, Meherpur

Project Name: MUK Academy

Receipts and Payments Statement

For the year July 01, 2016 to June 30, 2017

Particulars	FY 2016-2017 Amount
Receipts	
Opening Balance:	
Cash in hand	100,444.00
Cash at bank	3,976.00
Amjupi Academy:	
Loan from Baradi Academy	886.00
Tution Fee (Student)	1,033,910.00
Admission Fee (Student)	600.00
Bank Interest	385.00
Session Charge (Student)	40,700.00
Donation	40,640.00
Exam Fees (Student)	33,610.00
Syllabus Purchase	3,860.00
Sub-Total	**1,154,591.00**
Baradi Academy:	
Tution Fee (Student)	337,700.00
Admission Fee (Student)	6,140.00
Session Charge (Student)	24,950.00
Donation	9,147.00
Exam Fees (Student)	22,355.00
Sub-Total	**400,292.00**
Pirojpur Academy:	
Loan from	35,725.00
Tution Fee (Student)	233,675.00
Exam Fees (Student)	4,830.00
Sub-Total	**274,230.00**
Millennium Model Academy:	
Donation ED	1,069.00
Tution Fee (Student)	2,200.00
Security Money Refund	40,000.00
Sub-Total	**43,269.00**
Total Receipts	**1,976,802.00**
	5,825,986.00

Amal & Leena Chartered Accountants Dhaka

Payments	FY 2016-2017 Amount
Amjupi Academy:	
Loan to Pirojpur Academy	4,825.00
Loan to Baradi	13,500.00
Loan to Pirojpur	900
Samary (Academy Staff)	1,171,830.00
Overhead Cost	13,000.00
Reparing & Maintanence	23,404.00
Bank Charge & Commission	829.00
Registration Fees	14,000.00
Printing & Stationery	34,135.00
Electricity Bill	6,025.00
Syllabus Purchase	1,704.00
Miscellaneous	17,037.00
Sub-Total	**1,301,189.00**
Baradi Academy:	
Loan to Amjupi Academy	886.00
Loan to Baradi	7,500.00
Samary (Academy Staff)	314,600.00
House Rent	42,000.00
Honorarium (Night Gaurd)	300.00
Office Maintanence	2,170.00
Overhead Cost	10,000.00
Travelling & Transportation	2,600.00
Printing & Stationery	18,543.00
Bank Charge & Commission	115.00
Repairing & Maintanence	20,975.00
Miscellaneous	11,440.00
Sub-Total	**431,129.00**
Pirojpur Academy:	
Loan to Pirojpur Paribahan Sector	9,000.00
Samary (Academy Staff)	137,650.00
Donation (Transport Sector)	2,609.00
Printing & Stationery	2,540.00
Sub-Total	**151,799.00**
Millennium Model Academy:	
Samary (Academy Staff)	23,400.00
Office Rent	40,000.00
Sub-Total	**63,400.00**
Closing Balance:	
Cash in hand	34.00
Cash at bank	29,251.00
Total	**1,976,802.00**

Amal & Leena Chartered Accountants Dhaka

Amal & Leena
Chartered Accountants

Manab Unnayan Kendra

Amjupi, Meherpur

Project Name: Security & Mediation Program

Receipts and Payments Statement

For the year July 01, 2016 to June 30, 2017

Particulars	FY 2016-2017 Amount
Receipts	
Opening Balance:	
Cash in hand	226,005.00
Cash at bank	1,580.00
Security Collection	207,000.00
Mediation Money Received	4,566,750.00
Bank Interest	3,281.00
Total Receipts	**5,004,616.00**

Payments	FY 2016-2017 Amount
Loan to General Fund	100,000.00
Loan Account (Dutch Bangla)	27,000.00
Loan Account (Millennium Enterprise)	35,000.00
Mediation Money Refund	4,374,400.00
Security Money Refund	242,000.00
Bank Charge & Commission	300.00
Donation (Welfare Fund)	2,366.00
Closing Balance:	
Cash in hand	106,234.00
Cash at bank	117,316.00
Total	**5,004,616.00**

Manab Unnayan Kendra

Amjupi, Meherpur

Project Name: Proyojon Project

Receipts and Payments Statement

For the year July 01, 2016 to June 30, 2017

Particulars	FY 2016-2017 Amount
Receipts	
Opening Balance:	
Cash in hand	35,950.00
Cash at bank	742.00
Loan Recovery (Prottasha)	150,000.00
Loan Recovery (Principal)	216,691.00
Loan Account (Naseda Akter Urmi)	50,000.00
Loan Account (General Fund)	524,500.00
Loan Account (Micro Credit)	50,000.00
Savings	86,920.00
Loan Risk Fund	3,100.00
Khata Sale	57,999.00
Uniform Sale	52,640.00
Socks/Moja Sale	1,190.00
Book Sale	155,454.00
Cap Sale	895.00
Sweet Packet Sale	40,031.00
Photocopy	81,209.00
Dairy Sale	7,708.00
Shoe Sale	7,400.00
File Sale	11,645.00
Pad Sale	9,282.00
Academy Exam Fee	75,080.00
Food	268,260.00
Lose Sheet Sale	2,300.00
Trinomul Anusandhani Advertisement	36,000.00
Tayloring Trainer Fee	4,800.00
Tie & Soulder	6,385.00
Donation (SOWAB)	159,500.00
Bag Sale	3,500.00
Commission (DBBL)	25,141.00
Picture Print	8,755.00
Staff Training	7,600.00
Bank Interest	1,711.00
Miscellaneous	20,802.00
Admission Fees	205.00
Snacks	61,270.00
Service Charge	26,089.00
Pass Book	65.00
Member Renewal Fees	20.00
Sale of loan form	215.00
Total Receipts	**2,251,054.00**

Amal & Leena Chartered Accountants Dhaka

Manab Unnayan Kendra

Amjupi, Meherpur

Project Name: General Account

Receipts and Payments Statement

For the year July 01, 2016 to June 30, 2017

Particulars	FY 2016-2017 Amount
Receipts	
Opening Balance:	
Cash in hand	6,938.00
Cash at bank	61,916.00
Loan Account (ICS)	200,000.00
Loan Account (Security & Mediation)	169,500.00
Loan Account (Micro Credit)	50,000.00
Overhead Cost	656,000.00
Donation (ALRD-Idcol-BNF)	1,144,274.00
Absent Deduction	8,674.00
Resident Seat Rent	87,250.00
Multimedia Rent	35,300.00
Micrbus Rent	52,430.00
Hall Room Rent	24,500.00
Food	1,720.00
Cycle Stand	1,330.00
Bank Interest	388.00
Recruitment Processing Fee	300.00
Snacks	5,000.00
Miscellaneous	18,938.00
Total Receipts	**2,524,458.00**
Payments	
Loan Account (Credit, Meherpur)	350,000.00
Loan Account (Mille--- Enterprise)	50,000.00
Loan Account (VGD)	12,000.00
Salary & Allowances	946,800.00
Bank Charge & Commission	3,882.00
Travelling & Transport	150.00
Stationery	32,070.00
Dish Bill	1,800.00
Entertainment	7,620.00
Electricity Bill	12,861.00
Fuel	24,848.00
Tree Plantation	100,450.00
Postage & Telephone	11,316.00
Miscellaneous	97,585.00
Consultancy Fees	23,000.00
Repairing & Maintanence	29,734.00
Office Maintanence	14,070.00
Donation (BNF Salish)	420,607.00
Snacks	1,791.00
Donation (ICS)	132572
Food	16000
ALRD--BNF Project Implementation exp	114,148.00
Honorarium	4,900.00
Closing Balance:	
Cash in hand	53,706.00
Cash at bank	62,548.00
Total	**2,524,458.00**

Amal & Leena Chartered Accountants Dhaka

Manab Unnayan Kendra

Amjupi, Meherpur

Project Name: Shiri Program

Receipts and Payments Statement

For the year July 01, 2016 to June 30, 2017

Particulars	FY 2016-2017 Amount
Receipts	
Opening Balance:	
Cash in hand	20,488.00
Cash at bank	59,968.00
Loan to MFP	150,000.00
Loan to ED	200,000.00
Loan to Millennium Enterprise	200,000.00
Loan to ICS Project	17,500.00
Loan to DOMB	40,000.00
Micro Insurance	47,695.00
Savings Recovery	724,820.00
Shiri Loan Account Realization	9,383,199.00
Service Charge	938,321.00
Sale of Loan Form	17,400.00
Admission Fees	2,260.00
Sale of Pass Book	1,130.00
Bank Interest	200.00
Total Receipts	**11,802,981.00**

Payments	FY 2016-2017 Amount
Shiri Loan Disbursement	9,539,000.00
Loan to Local Fund	66,000.00
Loan to ICS Project	17,500.00
Loan to ED	200000
Loan to MFP	400,000.00
Loan to DBBL	80,000.00
Shiri Savings Refund	639,890.00
Overhead Cost	75,000.00
Salary & Allowances	633,000.00
Repairing & Maintanence	29,025.00
Conveyance	16,510.00
Printing & Stationery	3,025.00
Telephone, Fax, Mobile, Postage	1,350.00
Electricity, Gas & Water Bill	10,444.00
Vehicle Fuel	2,110.00
Office Rent	50,000.00
Bank Charge & Commission	1,270.00
Social Activities	2,000.00
Honorarium	2200
Other Expense	22729
Grants	10,000.00
Closing Balance:	
Cash in hand	43.00
Cash at bank	1,885.00
Total	**11,802,981.00**

Amal & Leena Dhaka Chartered Accountants

Amzi & Leena
Chartered Accountants

Manab Unnayan Kendra

Amjupi, Meherpur

Project Name: VGD & Mother Welfare Project

Receipts and Payments Statement

For the year July 01, 2016 to June 30, 2017

Particulars	FY 2016-2017 Amount
Receipts	
Opening Balance:	
Cash in hand	-
Cash at bank	-
Donation from Wo men Affairs Beauro	577,200.00
Total Receipts	**577,200.00**

Payments	FY 2016-2017 Amount
Salary & Allowanc	348,000.00
Conveyance	54,000.00
Office Rent	48000
Electricity	4,800.00
Printing	15,638.00
Stationery	3,835.00
Photocopy	1,734.00
Staff Orientation	4,982.00
Meeting & Worksh p	35,388.00
Training	11,705.00
Furniture	45725
Closing Balance	
Cash in hand	-
Cash at bank	3,393.00
Total	**577,200.00**

Amal & Leena
Chartered Accountants

Manab Unnayan Kendra

Amjupi, Meherpur

Project Name: Networking Project

Receipts and Payments Statement

For the year July 01, 2016 to June 30, 2017

Particulars	FY 2016-2017 Amount
Receipts	
Opening Balance:	
Cash in hand	-
Cash at bank	-
Donation (ALRD)	94,445.00
MUK Contribution	25,000.00
Donation (WAVE F undation)	50,000.00
Donation (BSAF)	62,175.00
Donation (AOC)	50,000.00
Donation (CDD)	150,000.00
Donation (HIV/HI\ Net)	50,000.00
Donation (Bandhu Social WelfareSociety)	110,000.00
Total Receipts	**591,620.00**

Payments	FY 2016-2017 Amount
Salary & Allowanc	55,000.00
Day Observation	61,145.00
Instruments (Proti ondhi)	149815
Food Rights Day C servation	48,997.00
Victims Medical & ehabilities	62,346.00
PTA SMC Standing Committee	49,891.00
Bandhu Society Pr gram Implementation	108,312.00
Round Table Meet ng against Trafficking	50,113.00
Closing Balance	
Cash in hand	-
Cash at bank	6,001.00
Total	**591,620.00**

Amal & Leena Dhaka Chartered Accountants

Amal & Leena
Chartered Accountants

Manab Unnayan Kendra

Amjupi, Meherpur

Project Name: WATSAN & Arsenic Metigation Project

Receipts and Payments Statement

For the year July 01, 2016 to June 30, 2017

Particulars	FY 2016-2017 Amount
Receipts	
Opening Balance:	
Cash in hand	-
Cash at bank	-
Donation (NGOF)	1,850,000.00
Donation (Drink W :ll))	2,000,000.00
Total Receipts	**3,850,000.00**

Payments	FY 2016-2017 Amount
Salary	987,450.00
Printing & Station :y	14,923.00
RWHS Repairing & Maintenance	168,805.00
Conveyance	36,000.00
Courtyeard Meetin ;	226,191.00
Seminer	94,947.00
Advicacy Meeting	65,228.00
Street Drama	78,955.00
Arsenic Water Tre: tment Plant Installation	1,988,348.00
Aresenic Patient T :atment	173,725.00
Photocopy	7,918.00
Postage & Teleph :e	3,415.00
Closing Balance	
Cash in hand	-
Cash at bank	4,095.00
Total	**3,850,000.00**

Amal & Leena Dhaka Chartered Accountants

Amal & Leena
Chartered Accountants

Manab Unnayan Kendra

Amjupi, Meherpur

Project Name: Environment Unit

Receipts and Payments Statement

For the year July 01, 2016 to June 30, 2017

Particulars	FY 2016-2017 Amount
Receipts	
Opening Balance:	
Cash in hand	1,526.00
Cash at bank	1,000.00
Loan Recovery (Credit)	200,000.00
Loan Account (Milon)	45,000.00
Chula Sales	163,000.00
Bank Interest	1,063.00
Donation(GIZ)	435,008.00
Trinomul Anusandhani Client Fees	2,550.00
Trinomul Anusandhani Advertisement	1,150.00
Total Receipts	**850,297.00**

Payments	FY 2016-2017 Amount
Loan Account (General Fund)	200,000.00
Loan Account (Milon)	40,500.00
Salary & Allowance	317,500.00
Chula Production	175,812.00
Conveyance	3,075.00
Advocacy Forum (Bandhu Kallyan)	19,127.00
Postage & Telephone	4,035.00
Printing & Stationery	5,010.00
Miscellaneous	12,813.00
Entertainment	1,877.00
Bank Charge & Commission	400.00
Overhead Cost	32,000.00
Donation (Welfare Fund)	763.00
Closing Balance:	
Cash in hand	35,622.00
Cash at bank	1,763.00
Total	**850,297.00**

Amal & Leena
Chartered Accountants

Manab Unnayan Kendra

Amjupi, Meherpur

Project Name: Prottasha Project

Receipts and Payments Statement

For the year July 01, 2016 to June 30, 2017

Particulars	FY 2016-2017 Amount
Receipts	
Opening Balance:	
Cash in hand	-
Cash at bank	281,737.00
Grants Received from CAMPE	3,927,456.00
Total Receipts	**4,209,193.00**

Payments	FY 2016-2017 Amount
Developed baseline and coordinate ex post valuation	283,764.00
Facilititate school level annual accountibility planning	161,668.00
Effeciency of the development of education	903,379.00
Facilititate Social audit initiative of community education	336,360.00
Facilitate CEWG yearly review and reflection meeting	137,729.00
Sponsor CEWG Partnership management cost	1,360,444.00
Education Fair	576,775.00
CEWG annual planning meeting	42,536.00
Sharing Meeting on Watch group activities	47,720.00
Bank Charge	635.00
Closing Balance:	
Cash in hand	-
Cash at bank	358,183.00
Total	**4,209,193.00**

Amal & Leena Chartered Accountants Dhaka

Manab Unnayan Kendra

Amjupi, Meherpur

Project Name: Quality Education Program

Receipts and Payments Statement

For the year July 01, 2016 to June 30, 2017

Particulars	**FY 2016-2017 Amount**
Receipts	
Opening Balance:	
Cash in hand	-
Cash at bank	3,215.00
Grants from Bangladesh NGO Foundation	250,000.00
MUK Contribution	18,400.00
Total Receipts	**271,615.00**

Payments	**FY 2016-2017 Amount**
Study Material Purchase	14,900.00
Other Materials Purchase	17,935.00
Admission Assistance in Secondary Level	**25,102.00**
Meeting & Honorarium	110,000.00
Admission Assistance in Primary Level	22,455.00
Prize Giving	9,985.00
Salary Allowance	60,000.00
Follow-up & Communication	4,800.00
Reporting & Documentation	2,137.00
.....	1,200.00
Closing Balance:	
Cash in hand	-
Cash at bank	3,101.00
Total	**271,615.00**

Amal & Leena Chartered Accountants Dhaka

Manab Unnayan Kendra

Amjupi, Meherpur

Name of Program: Microfinance

Receipts and Payments Statement

For the year July 01, 2016 to June 30, 2017

Particulars	FY 2016-2017 Amount
Receipts	
Opening Balance:	
Cash in hand	91,413.00
Cash at bank	61,245.00
Loan Recovery	23,761,762.00
Savings Collection	2,223,984.00
Loan from General Account	906,000.00
Loan from SHIRI Program	400,000.00
Member Welfare Fund	252,260.00
Service Charge Collection	2,894,932.00
Admission Fee	2,725.00
Loan Application Form Fee	7,225.00
Pass Book Sale	2,725.00
Others Income	-
Total Receipts	**30,604,271.00**
Payments	
Loan Disbursement	25,226,000.00
Savings Refund	1,756,949.00
Loan Refunded to General Fund	1,075,500.00
Loan Refunded to SHIRI Program	150,000.00
Loan to DBBL Program	200,000.00
Loan to Millenium Program	30,000.00
Loan to Proyojin Fund	50,000.00
Loan to Local Fund	200,000.00
Welfare e Fund Refund	101,090.00
Interest on Savings	124,995.00
Salary & Allowances	1,352,500.00
Honorarium	2,300.00
Bank Charge	4,050.00
Printing & Stationery	15,747.00
Entertainment	1,990.00
Postage & Telephone	26,700.00
Travelling & Conveyance	75,890.00
Gas, Water & Electricity	47,057.00
Fuel Cost	16,257.00
Monitoring & Audit	13,000.00

Amal & Leena Chartered Accountants Dhaka

Particulars	FY 2016-2017 Amount
Payments	
Repairing & Maintanence	11,250.00
MRA Registration Renewal Fee	5,000.00
Overhead Cost	45,000.00
Consultancy Fee	-
Training	2,500.00
Donation & Contribution	10,000.00
VAT & Tax	750.00
Miscellaneous	13,974.00
Fixed Deposit Reserve (FDR)-Capital Reserve	-
Forniture & Fixtures	-
Closing Balance:	
Cash in hand	34,514.00
Cash at bank	11,258.00
Total	**30,604,271.00**

Manab Unnayan Kendra

Amjupi, Meherpur

Project Name: ICS Project

Receipts and Payments Statement

For the year July 01, 2016 to June 30, 2017

Particulars		FY 2016-2017 Amount
Receipts		
Opening Balance:		
Cash in hand		-
Cash at bank		-
Donation(IDCOL)		238,186.00
Chula Sales		316,250.00
Staff Training fees		15,700.00
Income from Cycle Stand		5,750.00
Hall Room Rent		47,500.00
Resident Seat Fare		25,500.00
Miscellaneous Income		12,000.00
Total Receipts		**660,886.00**

Payments		FY 2016-2017 Amount
Salary & Allowance		176,400.00
Printing & Stationery		2,823.00
Jari jan		45,348.00
Conveyance		6,000.00
Courtyeard Meeting		39,729.00
Miking		3,700.00
School Program		41,713.00
Staff Orantation		7,186.00
Grup Meeting		55,691.00
Chula Production		271,738.00
Photocopy		1,372.00
Postage & Telephone		1,154.00
Closing Balance:		
Cash in hand		-
Cash at bank		8,032.00
Total		**660,886.00**

Amal & Leena Chartered Accountants Dhaka

Manab Unnayan Kendra

Amjupi, Meherpur

Project Name: Protecting Victims of Human Traffiking in Bangladesh (PVHT)

Receipts and Payments Statement

For the year July 01, 2016 to June 30, 2017

Particulars		FY 2016-2017 Amount
Receipts		
Opening Balance:		
Cash in hand		-
Cash at bank		-
Grants Received from PVHT		466,400.00
Total Receipts		**466,400.00**

Payments		FY 2016-2017 Amount
Direct Assistance to Male Victims of Human Traffiking		
Setting up small business/entrepreneurship (tea stall, grocery shop, fruit stall, small roadside café etc.		298,285.00
Rescue/Legal Aid Service		25,000.00
Lives & Livelihood Skill Development Training		12,424.00
Psychosocial Counselling Service		9,880.00
Technical & Vocational Education		14,000.00
Primary Treatment Support for Victims		8,985.00
Anti-Traffiking and awareness Raising Activities		
Project Inception Meeting		5,945.00
Local Newspaper Advertisement and Campaign		7,000.00
Protecting Human Traffiking Fair		14,561.00
Local Cable TV Advertisement and Campaign		6,500.00
Identification of Camping Male Victims of Human Traffiking door to door		11,940.00
Administrative Cost		
Staffs Partial Salary		36,000.00
Communication (Phone, Internet & Courier)		4,800.00
Local Travel		6,120.00
Office Supplies (Pen, File, Folder etc.)		2,986.00
Closing Balance:		
Cash in hand		-
Cash at bank		1,974.00
Total		**466,400.00**

Amal & Leena Chartered Accountants Dhaka